Team Meeting Report / Minutes

1. Date, Time (Start, End), Place / Meeting Method (e.g. Zoom, phone, etc)

● November 2 @ 5:30 - 6:30

● Zoom

2. Attendance (list all members, note present / absent, late, part time there, etc) Use for your

team metrics if you wish

● Present: Tara, Sophia, Iram, Ian, Tien

a. Note who provided these notes (possibly rotate the role)

● Sophia

3. Key Topics Planned / Discussed

* Code now working - complete database with relationships and print statement
* Class diagram completed - Iram and Tien
* Wrote search for member code

4. Most Important Actions / Next Steps (and who will do by when etc.)

* Search
  + For member ✅ Tara during meeting
  + Siblings
  + Parents
  + Children
* Add member - new child or marriage
* Code inspection on wednesday
* Complete revision of other documents - requirements document, use case, class diagram